**Agenda Overview**
**Village of Carmangay**
**Regular Council Meeting**
**Village Office**
**Tuesday, May 16, 2023**
**6:00 p.m.**

1. Call to Order
2. Approval of Agenda for Tuesday, May 16, 2023 Regular Council Meeting
3. PUBLIC HEARING – Re: Bylaw #839 Land Use Bylaw Amendment
4. Guests
5. Question Period
6. Approval of Minutes of:
    a. Tuesday, April 18, 2022 Regular Meeting of Council
    *See pages 5 to 8*
7. Public Works Report
    - Got the sim card switched over on the protalk and took Patrick's phone number out
    - Used the last of the NeoChem on the lift station
    - Did the street sweeping
    - Doug and I did the sewer inspection on 311 Grand , It's ok
    - Opened up the tipi rings
    - Dug and backfilled a couple graves
    - Did an oil change on both mowers
    - Did the oil change on the Colorado
    - Did an oil change and full service on the backhoe
    - Put the flower pots out
    - Hooked up the wire on the antennas for the water meters - Ready to go
    - Marked manholes for the grading
    - Did the water meter reading
    - Changed flags at the cemetery
    - Filled in badger holes at the cemetery but they came back the very next day
    - Went to a FREE hydrant course in Lethbridge
    - Fixed a leak in the water plant
    - Called First Call for the service going in on AltaVista
    - Fixed the fence cable at the kids park, someone jumped on the cable and broke the hooks
    - Started mowing

8. Administrator Report
    - Cell phones transitioned to Bell

- Listed skid steer on Kijiji
- Worked on MOU for Library
- Met with MPE, secured landowner permissions for access throughout building process
- Letter to Municipal Affairs re: deferred grant revenue and what Village needs to do moving forward
- Budget meeting
- Started U of A NACLAA course on budgeting
- Submitted passed bylaws for MAP, one outstanding (repeal of Consolidation Bylaw)
- Drafted letter to Carmangay Fire Association requesting an AED for the office
- Met with Benchmark, received hard copy of contract to be signed
- Munisoft cyber security training course (free)
- Received and reviewed audited financials
- Increased NewGen rate to $0.30/kwh until November 2024
- Met with County IT
- Updated SFE for CCBF grant
- Ran utilities billing cycle
- Dealt with Bylaw regarding residential property issue, sent letter
- Public hearing notices sent out re: LUB amendment
- Marquis Meeting regarding new lodge

9. Correspondence –
    a. Letter from Minister of Municipal Affairs granting extension to hold a public auction for two properties in Village.
    b. Citizen letter regarding OHV bylaw
    c. Yellowhead County letter requesting support to delay election

10. Financial Reports
    *See pages 9 to 13*

11. Old Business
    a. AMWWP Project Update
        - Tender closed on May 9
        - Information provided under separate cover

    b. Water Meters
        - Rhodes Plumbing can install meters for $90/hr. In most cases, this cost will be passed on to the property owner if the meter was disconnected without authorization or the damage is due to negligence

    c. Holiday Trailers on vacant lots
        - Bylaw # 838 – Amendment to Land Use Bylaw #742
        - See pages 14 to 16

d. Sewer Issues
    - Letter sent to owners advising that Mr. Rooter report indicated that the blockage was on their property and the Village will not be paying for any of the work done. Subsequent video investigation completed by Public Works shows no significant issues with sewer between the residence and the sewer main.

12. New Business
    a. MAP Bylaws:
        - Bylaw #837 – Bylaw to Repeal Bylaw #810
        - See page 17

    b. Benchmark Assessment Consultants Contract Renewal
        - Current contract expires June 30, 2023
        - Rates have slightly increased to$28/parcel and increase by $1/year/parcel each year until Jun 2028. These rates include all appeals, even commercial and industrial (not covered previously)
        - Require motion to approve new contract
        - Contract provided separately

    c. MSP Grant Funds
        - Requesting a motion to move $16,454 from reserves to put towards 2022 AMWWP project expenses. MSP grant was required to be spent on water infrastructure upgrades before the deadline of December 31, 2022.

    d. Library Memorandum of Understanding
        - Review draft of MOU between the Village of Carmangay and the Carmangay Library Board
        - See page 18

    e. Marquis Lodge Build
        - Marquis is requesting a letter of support from all communities in Vulcan County, also a request for financial support of the project in addition to the annual Marquis requisition
        - Draft letter requested is provided under separate cover

13. Reports
    a. ORRSC
    b. Marquis Foundation:
    c. Vulcan District Solid Waste
    d. FCSS
    e. SouthGrow

f. Twin Valley Regional Water Services Commission
g. Mayors and Reeves of Southern Alberta
h. Vulcan County Regional Emergency Partnership Committee

14. Closed Session
    a. Land Sale
    b. Tender Discussion for Water Project

15. Adjournment

# Minutes
# Village of Carmangay
# Regular Council Meeting
# Village Office
# Tuesday, April 18, 2023
# 6:00 p.m.

1. **Call to Order:** Mayor Kym Nichols calls the meeting to order at 6:05 p.m.
   **Attendance:** Mayor Kym Nichols, Deputy Mayor Doug Fraser, Councillor Sue Dahl, CAO Kelly McLeod

2. **Guests:** No guests

3. **Question Period:** no questions

4. **Approval of Agenda** for Tuesday, April 18, 2023 Regular Council Meeting
   **Councillor Sue Dahl motions to approve the agenda for Tuesday, April 18, 2023 Regular Meeting of Council.**

   **CARRIED**

5. **Approval of Minutes** of Tuesday, March 21, 2023 Regular Meeting of Council
   **Deputy Mayor Doug Fraser motions to approve the minutes of Tuesday, March 21, 2023, Regular Meeting of Council.**

   **CARRIED**

6. **Public Works Report**
7. **Administrator Report**
   **Councillor Sue Dahl motions to accept the Public Works and Administrator report as presented.**

   **CARRIED**

8. **Correspondence** – none

9. **Financial Reports**
   **Deputy Mayor Doug Fraser motions to accept the Financial Reports as presented.**

   **CARRIED**

10. **Old Business**
    a. AMWWP Project Update
       - For information

    b. Water Meters
       - For information

    c. Holiday Trailers on Vacant Lots
       - Administration is directed to prepare bylaw amendment and schedule a public hearing for changes to Land Use Bylaw.

- Administration is also directed to prepare an amendment to Bylaw #788 – Community Standards Bylaw

d. Sewer Issues
   - Moved to closed session

e. G3/CP Rail Blockage March 15
   - For information

**11. <u>New Business</u>**

a. MAP Bylaws:
   - Bylaw #834 Bylaw Enforcement Officer Bylaw

**Mayor Kym Nichols motions to pass first reading of Bylaw #834 Bylaw Enforcement Officer Bylaw.**

**CARRIED**

**Councillor Sue Dahl motions to pass second reading of Bylaw #834 Bylaw Enforcement Officer Bylaw.**

**CARRIED**

**Deputy Mayor Doug Fraser motions for permission to proceed with the third reading of Bylaw #834 – Bylaw Enforcement Officer Bylaw.**

**CARRIED UNANIMOUSLY**

**Mayor Kym Nichols motions to pass the third and final reading of Bylaw #834 – Bylaw Enforcement Officer Bylaw.**

**CARRIED**

- Bylaw #836 – Regional Assessment Review Board Bylaw

**Mayor Kym Nichols motions to pass first reading of Bylaw #836 – Regional Assessment Review Board Bylaw.**

**CARRIED**

**Deputy Mayor Doug Fraser motions to pass second reading of Bylaw #836 – Regional Assessment Review Board Bylaw.**

**CARRIED**

**Councillor Sue Dahl motions for permission to proceed with the third reading of Bylaw #836 – Regional Assessment Review Board Bylaw.**

**CARRIED UNANIMOUSLY**

**Mayor Kym Nichols motions to pass the third reading of Bylaw #836 – Regional Assessment Review Board Bylaw.**

**CARRIED**

- Bylaw #808 – Consolidation Bylaw

**Councillor Sue Dahl motions to rescind Bylaw #808 – Consolidation Bylaw.**

**CARRIED**

**b.** Taxes and Assessments

- For information

c. Benchmark Assessment Consultants Contract Renewal

- For information

d. Library Board Member

**Deputy Mayor Doug Fraser motions to appoint the following individuals to the Village of Carmangay Library Board for the specified terms:**

**Marian Schibbelhute – term expiry April 18, 2026**

**CARRIED**

e. Bylaw #835 – Revolving Line of Credit Bylaw

**Deputy Mayor Doug Fraser motions to pass the first reading of Bylaw #835 – Revolving Line of Credit Bylaw.**

**CARRIED**

**Councillor Sue Dahl motions to pass the second reading of Bylaw #835 – Revolving Line of Credit Bylaw.**

**CARRIED**

**Mayor Kym Nichols motions for permission to proceed with the third and final reading of Bylaw # 835 – Revolving Line of Credit Bylaw**

**CARRIED UNANIMOUSLY**

**Councillor Sue Dahl motions to pass the third reading of Bylaw #835 – Revolving Line of Credit Bylaw.**

**CARRIED**

**f.** Stop Sign at Grand and Armstrong

- For information

**12. <u>Reports</u>**

**a.** as presented

13. **<u>Closed Session</u>**

**Deputy Mayor Doug Fraser motions to enter closed session (FOIP Division 2 Section 16, Third Party Business Interests) at 7:05 p.m.**

**CARRIED**

**Councillor Sue Dahl motions to exit closed session at 7:49 p.m.**

**CARRIED**

**14. <u>Adjournment</u>**

**Mayor Kym Nichols adjourns the meeting at 7:49 p.m.**

_____

**Mayor Kym Nichols**

_____

**CAO Kelly McLeod**

**9. Financial Report:**

## Statement of Cash Position as of April 30, 2023 and May 12, 2023

| | 30-Apr-23 | 12-May-23 | Interest Income |
|---|---|---|---|
| Current Cash (operating account) | $ 19,401.55 | $ 24,578.18 | $ 154.04 |
| Current Cash (ATB deposit account) | $ 4,079.84 | $ 6,079.84 | $ 16.53 |
| Reserves | $ 134,686.00 | $ 134,686.00 | $ 545.75 |
| AMWWP Grant Account | $ 53,231.50 | $ 53,231.50 | $ 248.37 |
| ACF Loan (rec'd March 15, 2023) | $ 397,467.64 | $ 397,467.64 | $ 1,610.54 |
| Investments | $ 35,490.72 | $ 35,342.57 | $ 148.15 |
| Savings Account | $ 7,203.83 | $ 7,203.83 | $ 29.19 |
| Accounts Receivable* | $ 1,665.56 | $ 1,418.31 | |
| Tax Arrears Owing (from pre-Jan 1, 2023) | $ 25,002.58 | $ 25,002.58 | |
| Current Tax Owing (pre-payments on 2023 taxes) | -$ 27,716.87 | -$ 30,965.08 | |
| Overdue & Current Utilities Owing** | $ 3,754.40 | $ 23,280.19 | |
| Revolving Credit | -$ 47,036.69 | -$ 47,036.69 | -$ 228.57 |
| Mastercard | -$ 1,150.57 | -$ 1,144.94 | |
| **Total Cash & Near Cash** | **$ 606,079.49** | **$ 629,143.93** | **$ 2,524.00** |

*AR one property sold, paid off owing amt
**Utilities high as billing done May 1

Report Date
2023-05-12 2:16 PM

# Village of Carmangay
## Payment Register
Batch: 2023-00022 to 2023-00026

**Bank Code: GEN - ATB Business Account**

| Payment # | Vendor | Date | Amount |
|---|---|---|---|
| Computer Cheque | | | |
| 3242 | AMSC INSURANCE SERVICES LTD | 2023-04-14 | 1,740.59 |
| 3241 | ATS Traffic Alberta | 2023-04-14 | 309.33 |
| 3243 | AUMA | 2023-04-14 | 18,214.65 |
| 3244 | BENCHMARK ASSESSMENT | 2023-04-14 | 1,877.40 |
| 3256 | CANADA POST CORPORATION | 2023-04-28 | 184.00 |
| 3245 | CARMANGAY LIBRARY BOARD | 2023-04-14 | 3,715.71 |
| 3255 | [redacted] | 2023-04-28 | 225.00 |
| 3247 | KOST FIRE EQUIPMENT | 2023-04-14 | 261.71 |
| 3246 | [redacted] | 2023-04-14 | 293.60 |
| 3257 | [redacted] | 2023-04-28 | 206.80 |
| 3248 | METERCOR INC. | 2023-04-14 | 1,234.80 |
| 3249 | ORRSC | 2023-04-14 | 573.00 |
| 3250 | RECORDXPRESS DOCUMENT STC | 2023-04-14 | 27.05 |
| 3251 | SAFEGUARD BUSINESS SYSTEMS | 2023-04-14 | 251.66 |
| 3258 | TOWN OF VULCAN | 2023-04-28 | 512.81 |
| 3253 | VULCAN COUNTY | 2023-04-14 | 82.50 |
| 3259 | VULCAN COUNTY | 2023-04-28 | 265.41 |
| 3252 | VULCAN DISTRICT WASTE COMM | 2023-04-14 | 1,080.00 |
| 3254 | XEROX CANADA LTD | 2023-04-14 | 114.45 |
| | | Total for Computer Cheque: | 31,170.47 |

**continued on next page**

Other

| | | | |
|---|---|---|---|
| 1364523701 | ATB FINANCIAL MASTERCARD | 2023-03-15 | 600.37 |
| MAR152023 | ATB FINANCIAL MASTERCARD | 2023-03-23 | -155.64 |
| 5MEV1-0787198 | CANADA REVENUE AGENCY | 2023-04-14 | 3,070.78 |
| 036629346062 | CANADIAN PACIFIC (NON FREIGHT | 2023-04-14 | 296.00 |
| 4012023 | CNH INDUSTRIAL CAPITAL | 2023-04-03 | 2,687.67 |
| 368102840 | DIRECT ENERGY REGULATED | 2023-04-06 | 192.38 |
| 368104863 | DIRECT ENERGY REGULATED | 2023-04-06 | 229.09 |
| 368108668 | DIRECT ENERGY REGULATED | 2023-04-06 | 553.73 |
| 368110306 | DIRECT ENERGY REGULATED | 2023-04-06 | 615.47 |
| 368102733 | EPCOR ENERGY SERVICES ALBEF | 2023-04-14 | 424.61 |
| 373912239 | EPCOR ENERGY SERVICES ALBEF | 2023-04-25 | 1,607.72 |
| 3232023 | Ford Credit Canada Company | 2023-03-23 | 1,106.49 |
| 4232023 | Ford Credit Canada Company | 2023-04-23 | 1,106.49 |
| 1374136905 | GOVT OF ALBERTA LAND TITLES | 2023-04-21 | 60.00 |
| 037973674851 | MPE ENGINEERING LTD. | 2023-04-28 | 15,566.25 |
| APR2023 | MUNISOFT | 2023-04-28 | 467.34 |
| APR302023 | MUNISOFT | 2023-04-30 | 114.45 |
| 30MARCH2023 | NEW GEN ENERGY | 2023-03-30 | 42.08 |
| 31MAR2023 | NEW GEN ENERGY | 2023-03-31 | 758.77 |
| 365045922 | ROGERS | 2023-04-06 | 39.85 |
| 372675660 | TELUS COMMUNICATIONS INC. | 2023-04-27 | 89.93 |
| 372675908 | TELUS COMMUNICATIONS INC. | 2023-04-27 | 89.93 |
| 372674658 | TELUS MOBILITY | 2023-04-13 | 83.95 |
| 037973675051 | TVRWC | 2023-04-30 | 5,398.21 |
| 37305671 | UNITED FARMERS OF ALBERTA | 2023-04-21 | 3,681.43 |
| | | Total for Other: | 38,727.35 |
| | | Total for GEN: | 69,897.82 |

Payments Printed: 44

Village of Carmangay
**Income Statement**
For the Period 2023-01-01 - 2023-04-30



| | | |
|---|---|---|
| **REVENUE** | | |
| 1-10-110 - Municipal Taxes | $(391.98) | |
| 1-10-510 - Tax Penalties | (16.78) | |
| 1-12-410 - General Administration Revenue | 939.69 | |
| 1-12-420 - Interest Revenue | 2,079.09 | |
| 1-12-540 - Franchise Revenue | 18,730.64 | |
| 1-12-560 - Leases and Rents | 705.00 | |
| 1-12-570 - ADMIN REVENUE OTHER | 5,134.12 | |
| 1-12-595 - Agency Bank Revenue | 4,000.00 | |
| 1-12-700 - SOLAR REVENUE | 8,618.28 | |
| 1-27-110 - Bylaw and Dog License Revenue | 755.00 | |
| 1-31-204 - PW - SNOW REMOVAL | 1,125.00 | |
| 1-41-110 - Water Flat Fee Revenue | 38,221.54 | |
| 1-41-120 - Water Usage Revenue | 4,062.08 | |
| 1-41-400 - Bulk Water Sales | 125.00 | |
| 1-42-110 - Sanitary Flat Fee Revenue | 11,623.99 | |
| 1-42-253 - PW - SEWER CAMERA/TRACER | 437.50 | |
| 1-43-120 - Weekly Garbage Revenue | 20,907.74 | |
| 1-56-110 - Cemetery Sales & Service | 1,150.00 | |
| 1-61-110 - Development Revenue | 150.00 | |
| **Total Revenue** | | $118,355.91 |
| **EXPENDITURES** | | |
| 2-10-114 - Provincial School Requisition | $13,836.69 | |
| 2-10-116 - FCSS | 1,025.62 | |
| 2-10-120 - Vulcan County Physician Retention | 4,982.73 | |
| 2-11-101 - Council Stipend & Meeting Fees | 680.00 | |
| 2-11-200 - MEETING ROOM EXP & MILEAGE | 199.00 | |
| 2-12-100 - Admin Salaries | 27,299.25 | |
| 2-12-101 - Admin Employer Benefits Contributions | 16,863.72 | |
| 2-12-203 - Admin Insurance | 18,214.65 | |
| 2-12-215 - Admin Postage | 175.24 | |
| 2-12-217 - Admin Telephone | 856.50 | |
| 2-12-230 - Admin Professional Services | 5,582.07 | |
| 2-12-250 - Admin Office Supplies | 1,390.53 | |
| 2-12-300 - Admin Memberships | 1,875.05 | |
| 2-12-500 - Admin Computer and Contracts | 1,563.87 | |
| 2-12-514 - Parade Expenses | 50.00 | |
| 2-12-810 - Admin Bank Charges | 394.04 | |
| 2-12-811 - BANK INTEREST CHARGED | 12.66 | |
| 2-12-900 - Admin Utilities | 1,530.26 | |
| 2-23-100 - Emergency Services Requisitions | 265.41 | |
| 2-27-110 - Bylaw Expense | 219.00 | |
| 2-31-100 - PW Salaries | 31,187.73 | |
| 2-31-101 - PW Employer Benefits Contributions | 5,463.85 | |
| 2-31-108 - PW Workers Compensation | 209.18 | |
| 2-31-217 - PW Telephone | 429.65 | |
| 2-31-320 - PW Training and Development | 3.31 | |
| 2-31-520 - PW Fuel | 3,524.89 | |
| 2-31-600 - PW Goods and Supplies | 678.75 | |
| 2-31-700 - PW Building and Equip Repairs | 4,003.39 | |
| 2-31-900 - PW Utilities | 4,054.90 | |
| 2-32-534 - Roads Signs | 294.60 | |
| 2-32-542 - Roads CPR Crossing | 1,184.00 | |

| | | |
|---|---|---|
| 2-32-900 - Roads Utilities | 6,125.93 | |
| 2-41-110 - Water TVRWC Large Debenture Payment | 8,531.31 | |
| 2-41-120 - Water Usage | 17,717.59 | |
| 2-41-215 - Water Freight | 286.00 | |
| 2-41-253 - WATER ANALYSIS | 453.00 | |
| 2-41-511 - Water Meters | 3,050.87 | |
| 2-41-600 - Water Goods and Supplies | 267.77 | |
| 2-41-900 - Water Utilities | 4,376.33 | |
| 2-42-600 - Sanitary Goods and Supplies | 469.23 | |
| 2-42-800 - Sanitary Contracted Services | 225.00 | |
| 2-42-900 - Sanitary Utilities | 943.84 | |
| 2-43-120 - Weekly Garbage Expense | 6,480.00 | |
| 2-56-100 - Cemetery Salaries | 52.50 | |
| 2-56-200 - Cemetery Requisition | 500.00 | |
| 2-61-110 - Dev Municipal Planning Commission | 150.00 | |
| 2-62-200 - Dev Contracted Services | 2,665.85 | |
| 2-73-900 - Campground Utilities | 214.41 | |
| 2-74-540 - Library Requisitions | 2,035.62 | |
| 2-74-900 - Library Utilities | 2,743.21 | |
| **Total Expenditures** | | $205,339.00 |
| **Net Surplus (Deficit):** | | $(86,983.09) |

**VILLAGE OF CARMANGAY**
**IN THE PROVINCE OF ALBERTA**

# BYLAW NO. 838

BEING a bylaw of the Village of Carmangay in the Province of Alberta, to amend Bylaw No. 742, being the municipal Land Use Bylaw.

WHEREAS the Village Council is considering a Land Use Bylaw Amendment to regulate the use, parking and storage of private recreational vehicles on parcels of land within the municipality as described in Schedule 'A' attached hereto.

AND WHEREAS the purpose of the proposed Bylaw No. 838 is to:

- Add to Schedule 1, Development Not Requiring a Development Permit, the regulations as to when a permit is not required for the use, parking and storage of private recreational vehicles (no more than two per parcel);
- Add to Schedule 4, Standards of Development, the regulations and standards applicable to the use and storage of recreational vehicle standards; and
- Add to Schedule 6, Definitions, the definition of Recreational Vehicle (RV) and what it includes (refer to Schedule A).

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, the Council of the Village of Carmangay in the Province of Alberta duly assembled does hereby enact the following:

1. Bylaw No. No. 742 shall be amended to add the recreational vehicle criteria, standards, regulations and definitions as provided for in Schedule 'A' attached hereto and forming part of this amending bylaw.
2. Bylaw No. 742, being the municipal Land Use Bylaw, is hereby amended.
3. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this 16th day of May 2023.

READ a **second** time this 16th day of May 2023.

_____ _____

***Mayor*** *– Kim Nichols* ***Municipal Administrator*** *– Kelly McLeod*

*Council unanimously consents to consider third reading at the Council meeting*.

READ a **third** time and finally PASSED this this 16th day of May 2023.

_____ _____

***Mayor*** *– Kim Nichols* ***Municipal Administrator*** *– Kelly McLeod*

# SCHEDULE A

## Village of Carmangay Land Use Bylaw No. 742 (as amended)

**<u>Add</u> to Schedule 4, Standards of Development**

**40. Recreational Vehicles**

(1) A recreational vehicle is not considered a habitable dwelling unit and is not to be used for permanent residential living accommodation on any parcel within any land use district in the municipality.

(2) A recreational vehicle is not allowed to be used or stored on undeveloped parcels that do not have a principal building on the site. The exception to this may be made in instances where the parcel is designated Commercial (C), Industrial (I) or Railway (R) and the parcel has an approved development permit for storage use and the intent is the recreational vehicles are strictly being stored on the property, or as a business that rents or leases a space to the public to store their unit when not in use off-site.

(3) No more than two recreational vehicles may be stored on a commercial or industrial parcel which contains a principal building, which may not be part of a storage use development permit and without the requirement for a development permit, but the recreational vehicle shall not be used as residential living accommodation or as a permanent dwelling.

(4) No more than two personal recreational vehicles may be stored on the owner's residential parcel which contains a habitable dwelling without the requirement for a development permit, but the recreational vehicle shall not be used as residential living accommodation or as a permanent dwelling. A personal recreational vehicle in the property owner's driveway or backyard may temporarily be used for occasional overnight accommodation of family or guests to the residence not staying long term, provided no fee is collected and it does not occur more than 21 days in a given calendar year and the temporary use is not being disruptive or a nuisance to neighbors.

(5) In no instance shall recreational vehicles be parked or stored on vacant lots designated as Residential (R) under the land use bylaw that do not contain a habitable residential dwelling.

(6) A municipal or commercial Campground or RV Park within the Village operating with an approved development permit is allowed to have guests to temporary stay more than 21 days in a given calendar year as seasonal use, but the recreational vehicles are not permitted to be used for long-term use as a permanent residence or dwelling.

(7) In no instance shall any recreational vehicle openly discharge sewage waste or grey water onto land, laneways, or public road rights-of-way within the municipality.

**<u>Add</u> to Schedule 6, Definitions**

**Recreational Vehicle (RV)** means a vehicle or trailer built on a single chassis and designed to be self-propelled, mounted on, or towed by another vehicle, and which is not normally more than 2.6 m (8.5 ft.) in width and 37.16 m² (400 sq. ft.) in area, and conforms to the CSA Z240 standard for RVs. A recreational vehicle is not designed or intended for use as a permanent dwelling, but as temporary living quarters for recreational camping, travel, vacation, or seasonal use and shall not be used as a permanent dwelling unless certified by a Safety Codes Officer and approved by the Development Authority. Examples of recreational vehicles include but are not limited to a travel trailer, camping trailer, truck camper, motor home, fifth-wheel trailer, or van.

**<u>Add</u> to Schedule 1, Development Not Requiring a Development Permit**

2. No development permit is required for the following:

(q) Up to two personal recreational vehicles may be temporarily stored on an owner's parcel provided it contains a principal building, but the recreational vehicle shall not be used as residential living accommodation or as a permanent dwelling. – refer to Schedule 4 for other recreational vehicle standards.

**12. a. MAP Bylaws:**

**VILLAGE OF CARMANGAY**
**IN THE PROVINCE OF ALBERTA**
**BYLAW NO. 837**
**A BYLAW OF THE VILLAGE OF CARMANGAY FOR THE PURPOSE OF RESCINDING BYLAW #810 - CONSOLIDATION OF OTHER VILLAGE OF CARMANGAY BYLAWS**

**WHEREAS** under the provisions of the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26, section 63(1) and section 63(2)(a), a municipality has the authority to omit and provide for the repeal of a bylaw;

**WHEREAS** the Municipal Government Act, RSA 2000, Chapter M26 section 191 includes the power to amend or repeal a bylaw;

**AND WHEREAS** The Village of Carmangay recognizes that the original intention of this bylaw is no longer required or valid;

**NOW THEREFORE** the Village of Carmangay Council, duly assembled, enacts as follows:

**Bylaw #837 - A Bylaw to Rescind Bylaw #810 Consolidation of Other Village of Carmangay Bylaws**

**PURPOSE:**

**1.1** This Bylaw authorizes the Village of Carmangay Council to repeal Bylaw #810 – Consolidation of Other Village of Carmangay Bylaws

**READINGS:**

**2.1 This Bylaw #837 – Bylaw to Rescind Bylaw #810 Consolidation of Other Village of Carmangay Bylaws shall come into effect upon the date of the third and final reading.**

**READ a first time this 16th day of May, 2023.**

**READ a second time on this 16th day of May, 2023**

**By unanimous consent of Council, permission granted for a third and final reading.**

**READ a third and final time this 16th day of May, 2023**

**MEMORANDUM OF UNDERSTANDING BETWEEN CARMANGAY LIBARARY BOARD AND VILLAGE OF CARMANGAY**

In an effort to continue the partnership between the Village of Carmangay and the Carmangay Library Board, now and into the future, the following Memorandum of Understanding will itemize the areas of responsibility for both the Village and the Library Board.

The Village of Carmangay will provide the following financial support and public works services:

- Forgiveness of water, sewer and garbage utilities
- Payment of electricity bill for library building to a maximum of $3600 per year
- Payment of insurance (structure, contents, liability)
- Maintenance of external portion of library and grounds
- Appointment of Board Members by request of Library Manager
- Payment of requested yearly Library contribution
- Payment of Chinook Arch yearly requisition
- Program support as requested
- Indoor maintenance on a case-by-case request (i.e. changing of batteries in smoke detector)
- Any additions or alterations to library building(s) must be presented to Village of Carmangay Council prior to commencement of work

The Carmangay Library Board will be responsible for the following:

- Natural gas utility payments
- Telephone and internet
- Staff wages
- Accounting and audit costs
- Grant writing
- Program planning, funding and execution
- Purchasing of materials
- Advertising and promotion
- Conference and professional development costs
- Maintenance, cleaning and upkeep of the inside of the library building
- Any additions or renovations to the building will be built, maintained and serviced by the Carmangay Library Board
- The Carmangay Library Board will be responsible for securing and purchasing additional liability insurance as required for any events or activities that fall outside of the insurance provided by the Village of Carmangay

This Memorandum of Understanding shall be in effect from the date of signing and for a period of ten (10) years.

_____ _____

Kelsey Chic, Carmangay Library Board — Kelly McLeod, CAO Village of Carmangay

Dated this _____ day of _____, 2023 — Dated this _____ day of _____, 2023