Agenda Overview
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
June 17, 2025
7:00 p.m.

1. **Call to Order**

2. **Approval of Agenda** for Tuesday, June 17, 2025 Regular Council Meeting

3. **Guests:**

4. **Question Period**

5. **Approval of Minutes**
   a) Tuesday, May 20, 2025 – see pages 4 to 7

6. **Public Works Report**
   a) See pages 8 to 10

7. **Administrator Report**

8. **Correspondence**
   a) thank you card from retire MP Martin Shields

9. **Financial Reports**
   - See pages 11 to 14, remainder to be provided at meeting

10. **Old Business**
    a) LGFF Grant
       - Projects have been submitted, awaiting approvals

    b) Backyard Bees
       - No further information was shared from any of the contacted municipalities
       - One suggestion was to have a pilot program for a set time period and reevaluate impact on residents and Village after the pilot expires.

    c) Fire Hydrant Repairs
       - Received two quotes, to be discussed

d) SaltSpring Concession
    - Request for building commitment extension was granted at May 2025 meeting
    - New agreement was drafted by lawyer and sent to property owners on June 4, 2025 but no response has been received

e) Subdivision Request of 309 Alta Vista Blvd.
    - Received quote for water capacity study

f) Water Plant Repairs/Upgrade
    - Piping repairs completed
    - No flooding when fire pump was activated last week

11. <u>New Business</u>

a) Barons Family Fun Day
    - Carmangay has been invited to Barons Family Fun Day on July 5th to participate in their parade (line up at 9:30am, no need to preregister)

b) Cemetery Headstone Request
    - Request received from resident to require a headstone of some sort with all burials in Carmangay Cemetery

c) Champion Water Operator Coverage
    - Champion is hiring a new public works foreman and has requested interim water and wastewater operator coverage from Carmangay if possible

d) MCCAC Final Report from Roving Energy Manager Program
    - Due to size of document, provided as a separate submission to Council
    - Funding available to upgrade, repair, replace any of the issues identified in this report

12. <u>Reports</u>

a) ORRSC:
b) Marquis Foundation:
c) Vulcan District Solid Waste:
d) SouthGrow:
e) Twin Valley Regional Water Services Commission:
f) Mayors and Reeves of Southern Alberta:
g) Vulcan County Regional Emergency Partnership Committee:
h) FCSS:

i) Vulcan County Communications Meeting

13. Closed Session – FOIP Section 16 – Third Party Business Interests
    - FOIP Section 17 -- Personnel

14. Adjournment

5. Approval of Minutes:

Minutes
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
May 20, 2025
7:00 p.m.

1. Call to Order: Deputy **Mayor Doug Fraser calls the meeting to order at 7:05p.m.**

   Attendance: Deputy Mayor Doug Fraser, Councilor Sue Dahl, CAO Kelly McLeod

   Remote Attendance: Mayor Kym Nichols

2. Approval of Agenda for Tuesday, May 20, 2025 Regular Council Meeting

   Mayor Kym Nichols motions to approve the agenda for Tuesday, May 20, 2025 Regular Council Meeting, with the addition of 11. New Business (h) Community Peace Officer Agreement

   CARRIED

3. Guests – none
4. Question Period
5. Approval of Minutes

   Councillor Sue Dahl motions to approve the minutes of Tuesday, April 15, 2024 Regular Council Meeting, as amended

   CARRIED

   Mayor Kym Nichols motions to approve the minutes of Thursday, May 1, 2024 Special Council Meeting.

   CARRIED

6. Public Works Report
7. Administrator Report

   Mayor Kym Nichols motions to accept the Public Works Report and the Administrator Report for information.

   CARRIED

8. Correspondence

9. Financial Reports

   Mayor Kym Nichols motions to accept the Financial Reports for information.

   CARRIED

10. Old Business

a) LGFF Grant

Deputy Mayor Doug Fraser motions to complete the asphalt crack filling in the Village by McNally Contractors.

CARRIED

b) Water Operator Coverage

- For information

c) Backyard Bees

- Tabled until June meeting to allow administration to collect more feedback from other municipalities

d) Fire Hydrant Repairs

- Administration to follow up for quotes

11. New Business

a) Infrastructure Mapping Project

Deputy Mayor Doug Fraser motions to proceed with the Infrastructure Mapping Project and apply for funding through Local Government Fiscal Framework and to also apply a second time for the Alberta Community Partnership Grant when the applications open.

CARRIED

b) SaltSpring Concession Extension Request

Deputy Mayor Doug Fraser motions to allow extension to building commitment agreement to April 1, 2026, provided the Village can still enact the repurchase if the commitment is not fulfilled.

CARRIED

c) Subdivision Request of 309 Alta Vista

- For information

d) Water Plant Repairs/Upgrade

Councillor Sue Dahl motions to spend funds to fix water plant flooding issue as per the quote provided by Simpson Industrial.

CARRIED

e) FCSS Funding Request

- For information

f) 2025 Final Budget

Mayor Kym Nichols motions to approve the 2025 operating budget.

CARRIED

Councillor Sue Dahl motions to approve the 2025 capital budget.

CARRIED

g) 2025 Tax Rate Bylaw

Deputy Mayor Doug Fraser motions to pass first reading of Bylaw #857 – 2025 Tax Rate Bylaw.

CARRIED

Mayor Kym Nichols motions to pass second reading of Bylaw #857 – 2025 Tax Rate Bylaw.

CARRIED

Deputy Mayor Doug Fraser motions to grant permission for a third and final reading of Bylaw #857 – 2025 Tax Rate Bylaw.

CARRIED UNANIMOUSLY

Councillor Sue Dahl motions to pass the third reading of Bylaw #857 – 2025 Tax Rate Bylaw.

CARRIED

h) Community Peace Officer Agreement

Councillor Sue Dahl motions to sign the Community Peace Officer Agreement between the Village of Carmangay and Vulcan County.

CARRIED

12. Reports

a) ORRSC – meeting in June, cannot attend
b) Marquis Foundation – unable to attend
c) Vulcan District Solid Waste – no meeting in April, May meeting next week
d) SouthGrow – provided in agenda package
e) Twin Valley Regional Water Services Commission – no meeting
f) Mayors and Reeves of Southern Alberta – no meeting
g) Vulcan County Regional Emergency Partnership Committee – no meeting
h) FCSS – unable to attend
i) Vulcan County Communications Meeting – no meeting
j) Carmangay Rec Board -- no meeting

13. Closed Session – FOIP Section 17 – Personnel

Deputy Mayor Doug Fraser motions to enter closed session at 8:35 p.m.

Deputy Mayor Doug Fraser motions to exit closed session at 9:12 p.m.

Motions arising from Closed Session:

Councillor Sue Dahl motions to increase CAO wage as discussed.

CARRIED

14. Adjournment

Deputy Mayor Doug Fraser adjourns meeting at 9:13 p.m.

_____ _____

Date

Mayor Kym Nichols

_____

CAO Kelly McLeod

7. Public Works Report:

14-May	Mowing	14-May	Sc
15-May	Water plant / Lift station	15-May	Sc
15-May	Paperwork on sds	15-May	Sc
15-May	Picked up branches on Truman	15-May	Sc
16-May	Water plant / Lift station	16-May	Sc
16-May	Paperwork on sds	16-May	Sc
16-May	Mowing	16-May	Sc
19-May	Water plant / Lift station	19-May	Sc
20-May	Water plant / Lift station	20-May	Sc
20-May	Community spring clean up 7 loads of branches	20-May	Sc
21-May	Community clean up day 2	21-May	Sc
22-May	Water plant / Lift station	22-May	Sc
22-May	Printed off SDS sheetsand put in binder	22-May	Sc
22-May	Called Brant tractors for returning new parts /oredered new deck	22-May	Sc
22-May	Repaired tire on JD1550	22-May	Sc
22-May	Ordered THM's from Kaizen Labs	22-May	Sc
22-May	Returned JD parts and signed for new mower	22-May	Sc
22-May	Installed white board in water plant	22-May	Sc
23-May	Water plant / Lift station	23-May	Sc
23-May	Mowing	23-May	Sc
23-May	Sharpened blades and greased JD1550 while raining	23-May	Sc
23-May	Called Scott at MPE about WifiMan not working for scada	23-May	Sc
23-May	Removed birds nest at library	23-May	Sc
26-May	Water plant / Lift station	26-May	Sc
26-May	Vulcan for Bacti sample	26-May	Sc

26-May	Looked at post office desk	26-May	Sc
26-May	Mowing	26-May	Sc
26-May	Phase lose at water plant due to generator starting	26-May	Sc
27-May	Water plant / Lift station	27-May	Sc
27-May	Mowing	27-May	Sc
27-May	Called Stew about chlorine tester	27-May	Sc
27-May	Emailed Clearwater on a quote for DR300	27-May	Sc
28-May	Water plant / Lift station	28-May	Sc
28-May	Weed eat around office and community hall	28-May	Sc
28-May	Mowing	28-May	Sc
28-May	Office to scan Hazard sheets	28-May	Sc
29-May	Water plant / Lift station	29-May	Sc
29-May	Called Brant about tire quotes	29-May	Sc
29-May	Mowing	29-May	Sc
29-May	Brant delivered mower deck	29-May	Sc
29-May	THM collected	29-May	Sc
02-Jun	Water plant / Lift station	02-Jun	Sc
02-Jun	Vulcan to drop off Bacti sample	02-Jun	Sc
02-Jun	Worked on JD 5103	02-Jun	Sc
02-Jun	Tried fixing tire with that new stuff , Didnt work	02-Jun	Sc
02-Jun	Got a center link for 3 point hitch off Ray $50	02-Jun	Sc
03-Jun	Water plant / Lift station	03-Jun	Sc
03-Jun	Simpson showed up for water plant plumbing	03-Jun	Sc
03-Jun	Mowed North end side streets	03-Jun	Sc
03-Jun	Cemetery check for grave sites	03-Jun	Sc
04-Jun	Water plant / Lift station	04-Jun	Sc

04-Jun	Water plant / Lift station	04-Jun	Sc
04-Jun	Fixed outside tap at library	04-Jun	Sc
04-Jun	Hauled away 2 loads of wood for resident	04-Jun	Sc
04-Jun	Mowing	04-Jun	Sc
04-Jun	Got sewer camera ready for tomorrow job in Champion	04-Jun	Sc
05-Jun	Gravel delivery at 6:15 am	05-Jun	Sc
05-Jun	Water plant / Lift station	05-Jun	Sc
05-Jun	Put Acti-Zyme in manholes	05-Jun	Sc
05-Jun	Changed highway and office flags	05-Jun	Sc
05-Jun	Champion for sewer camera job	05-Jun	Sc
05-Jun	Located property pins on Elmore	05-Jun	Sc
05-Jun	Mowing	05-Jun	Sc
06-Jun	Water plant / Lift station	06-Jun	Sc
06-Jun	Cleaned Gravely mower deck	06-Jun	Sc
06-Jun	Water meter read for the office	06-Jun	Sc
06-Jun	Tightened bolts on solar farm	06-Jun	Sc
06-Jun	Mowing	06-Jun	Sc
09-Jun	Water plant / Lift station	09-Jun	Sc
09-Jun	Mowing	09-Jun	Sc
10-Jun	Water plant / Lift station	10-Jun	Sc
10-Jun	Mowing	10-Jun	Sc
11-Jun	Water plant / Lift station	11-Jun	Sc
11-Jun	Garbage pick up at Tipi rings, Need 2 new garbage cans	11-Jun	Sc
11-Jun	Marked off grave site at cemetery	11-Jun	Sc
12-Jun	Water plant / Lift station	12-Jun	Sc
12-Jun	Sickday/Hospital	12-Jun	Sc

Financial Reports:

Statement of Cash Position as of May 31, 2025 and June 13, 2025

	31-May-25	13-Jun-25	Interest Income
Current Cash (operating account)	$ 29,498.98	$ 156,578.10	$ 80.68
Current Cash (ATB deposit account)	$ 6,065.11	$ 8,065.11	$ 16.44
Reserves	$ 159,886.94	$ 159,886.94	$ 433.36
AMWWP Grant Account	$ 5,734.41	$ 5,734.41	$ 15.54
ACF Loan (rec'd March 15, 2023)	$ 147.08	$ 147.08	$ 0.40
Investments	$ 39,331.45	$ 39,331.45	$ 118.59
CCBF Grant	$ 10,342.67	$ 10,342.67	$ 37.33
MSI Operating Grant	$ 528.03	$ 528.03	$ 42.35
MSI Capital Grant Account	$ 229,361.57	$ 149,934.52	$ 621.67
Savings Account	$ 8,866.01	$ 8,866.01	$ 24.03
Accounts Receivable	$ 115.00	$ 480.70	
Tax Arrears Owing	$ 30,688.94	$ 28,249.41	
Current Tax Owing	$ 289,798.95	$ 251,940.88	
Overdue & Current Utilities Owing***	$ 7,172.70	$ 3,350.48	
Revolving Credit	$ -	$ -	$ -
Mastercard	-$ 2,289.12	-$ 1,072.96	$ -
Total Cash & Near Cash	**$ 815,248.72**	**$ 822,362.83**	**$ 1,390.39**

Village of Carmangay
Payment Register

Bank Code: ATB MC - ATB MASTERCARD

Payment #	Vendor	Date	Amount
Credit Card			
17133360	REYNOLDS MIRTH RICHARDS & FA	2025-05-08	445.59
17133391	REYNOLDS MIRTH RICHARDS & FA	2025-05-08	311.65
		Total for Credit Card:	757.24
		Total for ATB MC:	757.24

Report Date
2025-06-13 2:22 PM

Village of Carmangay
Payment Register

Bank Code: GEN - ATB Business Account

Payment #	Vendor	Date	Amount
Computer Cheque			
3594	FOOTHILLS REGIONAL EMS	2025-05-06	2,290.26
3595	SHAWNE EXCAVATING LTD	2025-05-06	4,666.25
3596	STARS FOUNDATION	2025-05-06	308.00
		Total for Computer Cheque:	7,264.51
Other			
5152025	AMSC INSURANCE SERVICES LTD	2025-05-15	2,416.10
749340539	ATB FINANCIAL	2025-05-05	2,729.22
5282025	AUMA	2025-05-28	2,681.62
757140477	BELL MOBILITY INC.	2025-05-28	18.75
5012025	BIG ROCK POWER	2025-05-01	529.98
5022025	BIG ROCK POWER	2025-05-02	35.54
7y1tQ-9413120	CANADA REVENUE AGENCY	2025-05-15	2,795.30
09857905516	CPKC (NON FREIGHT)	2025-05-07	365.50
748783831	DIRECT ENERGY REGULATED	2025-05-08	133.20
748787621	DIRECT ENERGY REGULATED	2025-05-08	209.18
748790139	DIRECT ENERGY REGULATED	2025-05-08	80.35
1542470754	GOVT OF ALBERTA LAND TITLES	2025-05-06	35.00
5152025	MUNISOFT	2025-05-15	489.57
5312025	MUNISOFT	2025-05-31	489.57
756736837	TELUS MOBILITY	2025-05-23	60.27
745372578	WOLSELEY MECHANICAL GROUP	2025-05-15	516.83
5152025	WORKERS COMPENSATION BOAR	2025-05-15	309.39
		Total for Other:	13,895.37
		Total for GEN:	21,159.88

Payments Printed: 22

Village of Carmangay
Payment Register

Report Date
2025-06-13 2:24 PM

Batch: 2025-00053 to 2025-00066

Bank Code: ATB MC - ATB MASTERCARD

Payment #	Vendor	Date	Amount
Credit Card			
4292025	ADOBE	2025-04-29	32.54
6053	AFAB MECHANICAL	2025-05-06	249.89
6JN5W5RWJCN	AUMA	2025-05-29	120.75
10010840	CANADA POST CORPORATION	2025-05-29	4.50
2392	CANADA POST CORPORATION	2025-05-02	20.94
810	CANADA POST CORPORATION	2025-05-08	130.20
8997	CANADA POST CORPORATION	2025-05-08	130.20
16249134	GOVERNMENT OF ALBERTA	2025-05-28	10.00
002953/8604752	HOME DEPOT	2025-06-02	24.54
003776/8641372	HOME DEPOT	2025-05-03	47.23
5272025	IDRIVE INC	2025-05-27	142.97
4222025	MICROSOFT	2025-04-22	89.25
5212025	MICROSOFT	2025-05-21	89.25
166681	MY PRINTER SHOP	2025-06-04	264.44
REFUND	MY PRINTER SHOP	2025-06-03	-264.44
10337	PRINCESS AUTO	2025-05-10	52.31
24679	PRINCESS AUTO	2025-05-24	48.28
41010	PRINCESS AUTO	2025-04-28	82.88
775991623	PSI SOLUTIONS LLC	2025-05-01	266.62
3407	PUROLATOR COURIER LTD.	2025-06-03	280.12
13085	RECORDXPRESS DOCUMENT STC	2025-05-13	30.10
17202463	REYNOLDS MIRTH RICHARDS & FA	2025-05-27	15.00
17206309	REYNOLDS MIRTH RICHARDS & FA	2025-05-28	105.05
6184	SAFEGUARD BUSINESS SYSTEMS	2025-05-06	450.23
5938	WALMART	2025-05-05	6.22
		Total for Credit Card:	2,429.07
		Total for ATB MC:	2,429.07

Report Date
2025-06-13 2:24 PM

Village of Carmangay
Payment Register

Batch: 2025-00053 to 2025-00066

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Bank Code: GEN - ATB Business Account

Payment #	Vendor	Date	Amount
Computer Cheque			
3597	REV - CARMANGAY AND DISTRICT	2025-04-30	0.00
3598	CARMANGAY AND DISTRICT	2025-05-09	7,845.00
3599	KYM NICHOLS	2025-05-30	220.00
3600	[redacted]	2025-05-30	100.00
3601	[redacted]	2025-05-30	200.00
		Total for Computer Cheque:	8,365.00
Other			
098626784145	BRANDT TRACTOR LTD.	2025-05-30	6,510.00
098601323324	CANOE PROCUREMENT GROUP O	2025-05-30	1,124.19
761171320	DIRECT ENERGY REGULATED	2025-05-29	982.67
098601323325	HEATHER O'HALLORAN	2025-05-15	4.17
098626784142	KELLY MCLEOD	2025-05-30	424.05
098626784136	LAPP	2025-05-30	1,725.91
098626784143	MARQUIS FOUNDATION	2025-05-30	6,734.00
098601323320	MNP	2025-05-15	46,503.45
098626784139	MNP	2025-05-30	4,376.92
098601323327	TVRWC	2025-05-30	9,743.22
098601323323	VULCAN COUNTY	2025-05-29	244.45
098601323328	VULCAN DISTRICT WASTE COMM	2025-05-15	1,080.00
098601323326	XEROX CANADA LTD	2025-05-14	264.22
		Total for Other:	79,717.25
		Total for GEN:	88,082.25

Payments Printed: 43