

**Minutes
Village of Carmangay
Regular Council Meeting
Carmangay Community Centre
October 28, 2025
7:00 p.m.**

1. Call to Order: **Mayor Doug Fraser calls the meeting to order at 7:20 p.m.**

Attendance: Mayor Doug Fraser, Deputy Mayor Kym Nichols, Councilor Sue Brown, CAO Kelly McLeod

2. Approval of Agenda for Tuesday, October 28, 2025 Regular Council Meeting

Mayor Doug Frasers motions to approve the agenda, with the addition of 11 (d) – Motion to delay training for Deputy Mayor Kym Nichols, for Tuesday, October 28, 2025 Regular Council Meeting.

CARRIED

3. Guests – Presentation by SouthGrow, Peter Casurella

4. Question Period – none

5. Approval of Minutes

Deputy Mayor Kym Nichols motions to approve the minutes of Tuesday, September 16, 2025 Council Meeting.

CARRIED

Deputy Mayor Kym Nichols motions to approve the minutes of Tuesday, October 7, 2025 Special Council Meeting

CARRIED

6. Public Works Report

7. Administrator Report

Councillor Sue Brown motions to accept the Public Works Report and the Administrator Report for information.

CARRIED

8. Correspondence

For Information

9. Financial Reports

Councillor Sue Brown motions to accept the Financial Reports for information.

CARRIED

10. Old Business

- a. Bylaw #858 – Road Closure Bylaw
Deputy Mayor Kym Nichols motions to pass second reading of Bylaw #858 – Road Closure Bylaw.
CARRIED
- Councillor Sue Brown motions to pass third reading of Bylaw #858 – Road Closure Bylaw.**
CARRIED
- b. LGFF Grant
- For information
- c. Roving Energy Manager Program
- For information
- d. Fire Hydrant Policy
- For information
- e. Land Use Bylaw Amendment Proposal for Secondary Suites
- For information
- f. Infrastructure Master Plan Project
- For information

11. New Business

- a. Recreational Vehicle and Trailer Parking
- Council discussed and directs Administration to draft a bylaw amendment to the Community Standards Bylaw to present at the November meeting.
- b. Council Remuneration and Mileage Bylaw Update
- Council directed Administration to draft an updated remuneration bylaw to include an annual mileage rate that aligns with the Canada Revenue Agency rate to be presented at the November meeting.
- c. Alberta Municipalities Conference
- Mayor Doug Fraser and Councillor Sue Brown to attend.
- d. Delay of Mandatory Training for Deputy Mayor Kym Nichols
Motion by Mayor Doug Fraser to delay mandatory training for Kym Nichols to Saturday, November 1, 2025.

CARRIED (Deputy Mayor Kym Nichols abstains)

12. Reports

- a. ORRSC
- b. Marquis Foundation – issue with bedbugs in respite rooms, potential updates on grant funding availability for proposed new building
- c. Vulcan District Solid Waste – no meeting
- d. SouthGrow – no meeting
- e. Twin Valley Regional Water Services Commission –
 - Break in raw waterline reported in the spring by landowner, but crop was already seeded so repair had to wait until harvest was completed
 - Lab sampling returned to Kaizen after 9 years with Caro. Some poor communication and contravention with AB Environment led to this change.
 - Manager’s contract expires in December 2026. It was decided to let the new board work out contract details.
 - Interim budget was passed with a 2% increase (\$0.05/cubic meter) increase on water costs.
- f. Mayors and Reeves of Southern Alberta – unable to attend
- g. Vulcan County Regional Emergency Partnership Committee – no meeting
- h. FCSS – no attendee
- i. Vulcan County Communications Meeting – no meeting
- j. Carmangay Rec Board -- no meeting

13. Closed Session –

- a. FOIP Section 16 – Third Party Business Interests

Deputy Mayor Kym Nichols motions to enter closed session at 8:42 p.m.

Mayor Doug Fraser motions to exit closed session at 9:04p.m.

Deputy Mayor Kym Nichols motions to accept the letter of engagement for MNP LLP in the amount of \$31,100 for the 2025 fiscal year end.

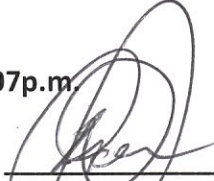
CARRIED

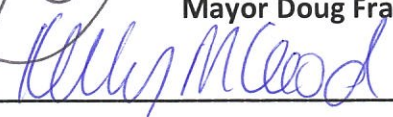
14. Adjournment

Mayor Doug Fraser adjourns meeting at 9:07p.m.

Nov 17, 2025

Date



Mayor Doug Fraser


CAO Kelly McLeod

CAO Kelly McLeod